

PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
 (Agency)

Department: Various Legal Divisions	PR No. <u>023-09-165</u>	Date: <u>September 26, 2023</u>
Section:	SAI No.	Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
	lot	<p>PROCUREMENT, DELIVERY AND ASSEMBLE OF PROPERTY, PLANT & EQUIPMENT (PPE), INCLUDING SEMI-EXPENDABLE PROPERTIES</p> <p>LOT 1: PPE FURNITURE AND FIXTURES Technical Specifications A. PANTRY TABLE AND CHAIRS - 9 sets i. Pantry Table - 9 pcs <i>Minimum Specifications:</i> 25mm thick, Marine Board with High-Pressure Laminate Finish With Pre-Glued Flat Polyvinyl Edge Band Table Legs are Powder Coated Steel Table Beams are Powder Coated Steel with 4cm x 4cm x 0.12cm dimensions Estimated Size/Dimension: 250cm(L) x 80cm(W) x 76cm(H)</p> <p>ii. Pantry Bench Chair - 18 pcs <i>Minimum Specifications:</i> Solid Wood Frame Upholstered Seat With Steel Chrome Legs Estimated Size/Dimension: 250cm(L) x 40cm(W) x 45cm(H)</p>	1	Php 800,000.00 VAT INCLUSIVE	Php 800,000.00
	lot	<p>LOT II: SEMI-EXPENDABLE FURNITURE & FIXTURES A. FOLDABLE TABLES AND CHAIRS i. Foldable and Stackable Tables (Training Room) - 48 pcs <i>Minimum Specifications:</i> Training Table with Melamine Table Top and Aluminum Alloy Legs Includes Reinforced Castors with Brake Foldable and Stackable Material: Melamine Minimum Size/Dimension: 180cm(L) x 60cm(W) x 75cm(H)</p> <p>ii. Foldable and Stackable Chair (Training Room) - 144 pcs <i>Minimum Specifications:</i> Training Chair with white Polypropylene (PP) Back Frame & Grey Steel Legs Foldable Seat Foldable and Stackable Material: Mesh PVC Black, Fabric Seat Color: Dark Grey Minimum Size/Dimension: 57cm(W) x 57.5cm(D) x 85.5cm(H)</p>	1	2,400,000.00 VAT INCLUSIVE	2,400,000.00

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		<p>B. ASG TABLE OF RELOCATED OFFICES</p> <p>i. Assistant Solicitor General Table - 3 pcs <i>Minimum Specifications:</i> Wood: High Pressured Laminated (HPL) Color: Mahogany or wedge L-Type Table With Grommet Three (3) Layers Wooden Mobile Pedestal Cabinet with Lock and Key (Size: 40cmL x 55cmW x 65cmH) Wooden Side Table with Lock and Key (size: 90cmL x 45cmW x 76cmH) Estimated Size/Dimension: 160cm(L) x 80cm(W) x 76cm(H)</p> <p>C. CHAIRS OF RELOCATED OFFICES</p> <p>i. Assistant Solicitor General Chair - 3 pcs <i>Minimum Specifications:</i> Leatherette Seat and Backrest Fixed PP Armrest with Padding Pneumatic Seat Height Adjustment Tilting Mechanism With Five Star Chrome Base & Nylon Casters Estimated Size/Dimension: 63cm(W) x 50cm(D) x 120cm(H)</p> <p>ii. Lawyer's Chair - 21 pcs <i>Minimum Specifications:</i> Nylon Mesh Back and Foam Padded Seat With Headrest Adjustable Armrests and Lumbar Support Tilting Mechanism/Recline Function Gas Lift Height Adjustment Chrome Metal Base Estimated Size/Dimension: 62cm(W) x 50cm(D) x 110cm(H)</p> <p>iii. Secretary's Chair - 16 pcs <i>Minimum Specifications:</i> Black Fabric with Arm Rest Midback and Foam Padded Seat Mesh Back Tilting Mechanism/Recline Function Gas Lift Height Adjustment Chrome Metal Base Estimated Size/Dimension: 50cm(W) x 45cm(D) x 100cm(H)</p> <p>iv. Assistant Solicitor General Visitor's Chair - 4 pcs <i>Minimum Specifications:</i> Black Fabric With 4 Metal Leg/Sled Base (Base Powder Coated) Polypropylene Seat Rest Backrest – Mesh Type Estimated Size/Dimension: Size: 47cm(W) x 43cm(D) x 79cm(H)</p>			



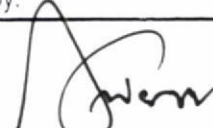
Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		<p>D. MOBILE PEDESTAL CABINETS</p> <p>i. Mobile Pedestal Cabinets - 60 pcs</p> <p><i>Minimum Specifications:</i> Three (3) Drawers, Metal Powder Coated with Central Lock Color: Enamel Light Gray Finish Estimated Size/Dimension: 40cm(L) x 55cm(W) x 65cm(H)</p> <p><i>Note: All sizes may vary up to 10% difference in the stated measurements (Lot I & Lot II).</i></p> <p><i>Please see attached Terms of Reference:</i></p> <p>I. Minimum Specifications, Approved Budget for the Contract, Delivery Schedule (for Lot I and II) II. Mode of Procurement III. Qualifications of the Contractor IV. Warranties of the Contractor V. Terms of Payment</p> <p>Delivery should be completed within Sixty (60) calendar days from receipt of Notice to Proceed (NTP).</p> <p><i>Attached: Memorandum and Approved Terms of Reference (TOR) from Technical Working Group of the Property, Plant & Equipment and Semi-Expendable Properties for FY 2023</i></p>			

FUNDS AVAILABLE:

BERNADETTE M. LIM
 DIRECTOR IV

Amount in Words: **Three Million Two Hundred Thousand Pesos Only** Php 3,200,000.00

Purpose: **For Public Bidding**

Prepared By:	Recommending Approval:	Approved by:
		
SHERA JANE B. SOLON	EDITHA R. BUENDIA	MENARDO I. GUEVARRA
Administrative Officer V	Director IV, HRMAS	Solicitor General